

# *Borough Arms Hotel*

A Wedding at the Borough Arms Hotel is a memorable and cherished occasion.  
Why not hold your civil marriage ceremony at our venue too?

We know how important it is that your wedding is a truly spectacular day and we offer every couple a bespoke service. Be inspired by the opportunity to add your own unique twist to your big day and let your personality shine through.

You will have the undivided attention of our dedicated wedding co-ordinator who will ensure that those finer details come together to make the day of your dreams a reality.

Our friendly and attentive service team will be on hand to meet your every need on your special day.



Tel: 01782 629421

email: [info@borough-arms-hotel.co.uk](mailto:info@borough-arms-hotel.co.uk)

# *Borough Arms Hotel*

## **£999.00 – 2018 Dazzling Wedding Package Available Monday – Thursday Weddings**

Highly personal and dedicated Wedding Co-ordinator

Red Carpet on arrival

Function Suite hire

Glass of Bucks Fizz on arrival for day guests

**3 course Wedding Breakfast for 40 guests**

Co-ordinating paper napkins

Use of silver cake stand and nife

**Evening reception buffet for 80 guests**

Bar extension until 12.30 am

Complimentary Double En-suite inclusive of full English breakfast

Discounted accommodation rates for the wedding party

Free on-site parking

Wedding breakfast – over 40 guests can be offered for an additional £24.95 per person

Evening buffet – over 80 guests can be offered for an additional £12.50 per person



# *Borough Arms Hotel*

## **Dazzling Wedding Breakfast Menu**

Please select one choice from each course for all guests with the exception of vegetarians/vegans or any other dietary requirement

### Starters

#### **Homemade Cream of Vegetable Soup**

Topped with Crispy Croutons

\*

#### **Chicken Liver Pate**

Served with Red Onion Marmalade and Melba Toast

\*

#### **Honeydew Melon Platter**

With fresh seasonal Fruits & Coulis

### Mains

#### **Oven Roasted Fillet of Chicken**

Served with Button Mushroom & Tarragon White Wine Sauce

\*

#### **Daube of Beef**

Accompanied with a Yorkshire Pudding and a Rich Red Wine Jus

**Served with Seasonal Vegetables & Potatoes**

### Desserts

#### **Homemade Sticky Toffee Pudding**

Served with Custard Sauce

\*

#### **Vanilla Cheesecake**

Topped with Berry Compote

\*

#### **Homemade Profiteroles**

Served with a Hot Chocolate Sauce

## **Dazzling Evening Buffet Menu**

Assorted Sandwiches on White & Wholemeal Bread

With a Variety of Fillings

Homemade Cocktail Sausages

Cheese Oatcakes (V)

Coleslaw Salad or Mixed Salad

Potato Wedges & Dips

# *Borough Arms Hotel*

## **£1495.00 – 2018 Spectacular Wedding Package Available Friday & Sunday Weddings**

Highly personal and dedicated Wedding Co-ordinator

Red Carpet on arrival

Function Suite hire

Glass of Bucks Fizz on arrival for day guests

**3 course Wedding Breakfast for 40 guests**

Co-ordinating paper napkins

Use of silver cake stand and knife

Table numbers & table plan

Personalised menu card

Accommodation letters (to send out with invitations)

**Evening reception buffet for 80 guests**

Bar extension until 12.30 am

Complimentary Bridal Suite inclusive of full English breakfast

Discounted accommodation rates for the wedding party

Free on-site parking

Wedding breakfast – over 40 guests can be offered for an additional £24.95 per person

Evening buffet – over 80 guests can be offered for an additional £12.50 per person



# *Borough Arms Hotel*

## **£2250.00 – 2018 Royal Wedding Package Saturday Wedding**

Highly personal and dedicated Wedding Co-ordinator  
Red Carpet on arrival  
Function suite hire  
Glass of Bucks Fizz on arrival for day guests  
**3 course Wedding Breakfast for 40 guests**  
1 glass of house wine with the meal  
1 glass of Prosecco for the toast  
Chair covers with organza sash (for wedding breakfast only)  
Co-ordinating paper napkins  
Use of silver cake stand and knife  
Table numbers & table plan  
Personalised menu card  
Accommodation letters (to send out with invitations)  
**Evening reception buffet for 80 guests**  
Bar extension until 12.30 am  
Complimentary Bridal Suite inclusive of full English breakfast  
Discounted accommodation rates for the wedding party  
Free on-site parking

Wedding breakfast – over 40 guests can be offered for an additional £24.95 per person  
Evening buffet – over 80 guests can be offered for an additional £12.50 per person



# Spectacular & Royal Wedding Breakfast Menu

Please select one choice from each course for all guests with the exception of vegetarians/vegans or any other dietary requirement

## Starters

**Chef's Homemade Soup Topped with crispy Croutons and served with a bread roll (V)**  
(Choice of Cream of Vegetable, Tomato & Roasted Red Pepper, Butternut Squash & Sweet Potato or Spiced Parsnip & Apple)

\*

**Salad of Plum Tomatoes, Mozzarella & Red Onion Marmalade with Balsamic Reduction (V)**

\*

**Chicken Liver Pate Served with Red Onion Marmalade and Melba Toast**

\*

**Duo of Melon Roses Served with a Strawberry & Kiwi Salsa and Fruit Coulis (V)**

\*

**North Atlantic Prawns & Crab Tian Accompanied with Lemon & Dill Mayonnaise (£2.25 pp Supplement)**

## Intermediate Course

**Passion Fruit Sorbet (£1.95 pp Supplement)**

**Prosecco Blush Sorbet (£2.95 pp Supplement)**

## Mains

**Daube of Beef Accompanied with a Yorkshire Pudding and a Rich Red Wine Jus**

\*

**Oven Roasted Fillet of Chicken Served with a sauce of your choice**  
(Peppercorn, Chasseur or Button Mushroom & Tarragon White Wine Sauce)

\*

**Slow Cooked Belly Pork with a Confit of Savoy Cabbage and Bacon & Madeira Sauce**

\*

**Fillet of Cod wrapped in Parma Ham with Spring Onion, Cheddar Mash and Tomato & Thyme Sauce**

\*

**Prime Roast Sirloin of Beef, Herb Yorkshire Pudding, Caramelised Shallots & Rich Red Wine Jus**  
(£2.95 pp Supplement and not available with a multi choice menu)

**Served with Seasonal Vegetables & Potatoes**

## Desserts

**Homemade Bakewell Tart with Custard**

\*

**Homemade Chocolate Brownie with Raspberry Chantilly Cream and a Shortbread Heart**

\*

**Crème Brulee Served with Homemade Shortbread Fingers**  
(Choice of Passion Fruit, White Chocolate or Vanilla Pod)

\*

**Cheesecake**

(Choice of Strawberry & White Chocolate or Millionaires)

\*

**Trio of Desserts**

**Mini Victoria Sponge, Chocolate Brownie with Raspberry Chantilly & Citrus Syllabub with Viennese Shortbread**  
(£2.95 pp Supplement)

**Freshly Brewed Tea/Coffee & Mints**

# *Borough Arms Hotel*

## **Vegetarian & Vegan Wedding Breakfast Menu**

**Roasted Mediterranean Vegetable & Brie Wellington Served on a Herb Cream Sauce**

\*

**Sweet Potato, Butternut Squash & Chick Pea Curry Served with Basmati Rice and Mini Naan Bread (Vegan)**

\*

**Open Roasted Vegetable Tart Topped with Feta Cheese and Served with Salsa & Herb Oil**

Please note that we are happy to accommodate any guests with special dietary requirements with a bespoke meal if required

## **Children's Meal Options:**

Children under the age of 10 can either have a ½ portion of the wedding breakfast or choose from the following options:

**Chicken Teddies with Chips & Beans or Peas**

**Fish Goujons with Chips & Beans or Peas**

**Pizza and Chips with Beans or Peas**

\*\*\*\*\*

**Assorted Ice Cream Served with Strawberry Sauce**

Additional Children can be added at £12.50 per child  
Under 3 would be free of charge

# Borough Arms Hotel

## Evening Buffet Menu

Assorted Sandwiches on White & Wholemeal Bread  
With a Variety of Fillings  
Homemade Cocktail Sausages  
Cheese Oatcakes (V)  
Coleslaw Salad  
Mixed Salad  
Potato Wedges & Dips

## Plus 3 additional items from the following:

Chicken Drumsticks (Choice from BBQ, Tandoori, Breaded or Peri Peri)  
Southern Fried Chicken Goujons & BBQ Dip  
Lamb Kofta with Mint Yoghurt  
Lamb Samosas & Minted Yoghurt  
Vegetable Samosas & Minted Yoghurt (V)  
Fish Goujons & Tartare Dip  
Cheese & Bacon Oatcakes  
Onion Bhajis (V)  
Vegetable Spring Rolls with Sweet Chilli Dip (V)  
Thick Cut Chips  
Potato & Shallot Salad  
Penne Pasta Spicy Arrabbiata Salad





# Borough Arms Hotel

## Optional Extras to Compliment

### Civil Ceremony Room Hire

Baker Room (up to 40 guests) £100.00

King Room (up to 90 guests) £170.00

### Wedding Beverages

Bottles of House Wine (White, Red & Rose) £15.95 a bottle

Prosecco £21.50 a bottle

Champagne from £34.95 a bottle

Canapes @ £5.95 per person

Cheese Board @ £5.95 per person

### Disco

Hotel Resident DJ £250.00 (until 12.30 am)

Admin charge of £50.00 for own DJ (plus necessary paperwork)

### Overnight Accommodation Rates for Guests

Single Room from £45.00 per night inclusive of full English breakfast

Double/Twin Rooms from £60.00 per night inclusive of full English breakfast

Family Rooms from £85.00 per night inclusive of full English breakfast

### Accessories

Chair covers with organza sash from £3.00 each

Table runners and crystals from £3.50 each

(Full decoration price list available on request)





**Civil Ceremony Costs 2018-2019**  
**Taking place at Hotel**

Staffordshire County Council Registration Service  
Tel – 01782 297580 or 0300 1118001

**Booking Fee**

A non-refundable fee of £100.00 is payable to secure your chosen date and time.  
This fee is in addition to the charges detailed below.

Visiting Registrar's Charges – Monday to Saturday  
£475.00 (includes one copy of Marriage Certificate)

Visiting Registrar's Charges – Sunday & Bank Holidays  
£525.00 (includes once copy of Marriage Certificate)

NB: The earliest time for service is 10.00 am  
The latest time for service is 6.00 pm

**Taking place at local Registry Office**

**Booking Fee**

A non-refundable fee of £75.00 is payable to secure your chosen date and time.  
This fee is in addition to the charges detailed below.

Visiting Registrar's Charges – Monday to Saturday  
£225.00 (includes one copy of Marriage Certificate)

Visiting Registrar's Charges – Sunday & Bank Holidays  
£250.00 (includes once copy of Marriage Certificate)

NB: The earliest time for service is 10.00 am  
The latest time for service is 6.00 pm

Each person has to give their notice of intention to marry to their local Registry Office  
within 12 months of the date of their ceremony at a cost of £35.00 (each)

Above costs are valid from April 1<sup>st</sup>, 2018 until March 31<sup>st</sup>, 2019



## Wedding Terms & Conditions

### Deposits & Payments

A non-refundable deposit of £495.00 is required within 14 days of a provisional booking being made. The balance of the account must be settled no later than four weeks before your reception at which time we will require the precise numbers of guests attending your reception. These numbers will be the minimum chargeable or 90% of the original number given, whichever is larger.

Any food, drink or services not mentioned in the contract but asked for at the Hotel will be paid for when the bill for such items is presented.

### Cancellations

There is no charge if you find it necessary to cancel the function more than six months before the event if we are successful in re-letting the room for a similar function. Otherwise the following charges will apply which include the estimated total of room hire, pre-booked food and beverages.

Between 6 & 4 months prior to the event	25%
Between 3 & 1 months prior to the event	75%
Less than 1 month prior to the event	100%

Cancellation must be made in writing to the Hotel and will only be deemed to take effect from the date received at the Hotel. Postponement will be treated as a cancellation and the same Terms and Conditions will apply.

We have to retain the right to cancel the booking without obligation in the unlikely event of fire, disputes with employees, alterations or decorations that are not ready on time or by the order of any Public Authority.

### General

Any materials, mechanical or electrical equipment brought in by you or at your request, must be brought to the attention of the Hotel in writing. You will need the Hotel's consent before they can be brought in and they must comply with all current relevant regulations. In the unlikely event of any problem, you will be liable for any damage or injury arising from the use of the equipment, unless it has been caused by the negligence of the Hotel's employees.

We regret that we cannot be held responsible for the security of your property, though we will do all we can to look after it. Because of Fire Regulations you cannot let off any incendiary or explosive devices in or around the Hotel.

Prices are inclusive of VAT at 20% and due to market fluctuations may be subject to change without notice.

### Existing Bookings

Please note that the prices stated in this wedding brochure are not applicable to any existing bookings for 2018.